

## State Board for Technical and Comprehensive Education

### Meeting Minutes

111 Executive Center Drive  
Columbia, SC 29210  
Board Room

10:00 A.M.

July 25, 2023

### PRESENT:

Roger P. Schrum, Chair  
Gregory B. Askins  
Kathy Richardson  
Ralph A. Odom, Jr. *via Zoom*  
Orville S. Smith, III  
Terry Hardesty *via Zoom*  
Warren Darby, Jr.  
E. Grantland Burns *via Zoom*  
Carolyn Swinton  
Ben Satcher  
Anthony Garvin Barker

### STAFF PRESENT:

Tim Hardee, System President  
Warren Ganjehsani, Chief Legal Counsel  
Kandy Peacock, Vice President for Human Resources  
Rosline Sumpter, Vice President for Academic Affairs  
Greg Little, Vice President of Strategic Planning and Innovation  
Randall Johnson, Vice President of Finance  
AJ Newton, Vice President of Governmental Relations  
Mary Oakman, Vice President of Diversity, Equity, and Inclusion  
Brad Neese, Vice President of Economic Development

### ABSENT:

Ellen Weaver  
Chris Huffman

### SYSTEM STAFF ABSENT:

Amanda Richardson  
Khushru Tata  
Kelly Steinhilper

### GUESTS:

Ashley Jaillette, Executive Director, SC Association of Technical College Commissioners  
Phil Homan, Former Board Member  
Dr. Karen Woodward, Former Board Member  
Quincie Moore, State Director for Career and Technical Education, SC Department of Education  
William Floyd, Executive Director, SC Department of Employment and Workforce

### NOTIFICATION OF MEDIA

The State Board for Technical and Comprehensive Education complied with the requirements of the Freedom of Information Act in notifying the media and posting the agenda for the State Board meeting.

### CALL TO ORDER – Roger Schrum Chair

Chairman Schrum called the meeting to order and welcomed guests. Mr. Schrum recognized Mr. Ben Satcher, the board member for the 2<sup>nd</sup> Congressional District. He will be replacing Mr. William Floyd. He announced Mr. Chris Huffman had been named as the representative for Secretary Harry

Lightsey. He also welcomed Ms. Quincie Moore to the meeting as a representative for Ellen Weaver, State Superintendent.

Mr. Schrum welcomed past board members Mr. Phil Homan and Dr. Karen Woodward to the meeting. Mr. Schrum presented Dr. Woodward with a resolution, read the resolution into the record and thanked her for her service to the State Board for Technical and Comprehensive Education. The motion passed unanimously. Mr. Schrum then called Mr. Phil Homan to join him. Mr. Schrum presented Mr. Homan with a resolution, read the resolution into the record, and thanked him for his service to the State Board for Technical and Comprehensive Education. Mr. Schrum moved to adopt the resolution, and Mr. Smith seconded the motion. The motion passed unanimously.

### **COMMITTEE OF THE WHOLE REPORTS:**

#### **A. Economic Development and Training Committee – Grant Burns, Chair**

Project Budgets for State Board Approval: Mr. Burns entertained a motion to enter an Executive Session to discuss readySC™ projects over \$200,000 for approval. Mr. Burns moved, and Mr. Smith seconded the motion, which passed unanimously. They entered the Executive Session, and Mr. Brad Neese was asked to stay for the Executive Session.

### **EXECUTIVE SESSION**

*Section 30-4-70(a)(5) of the S.C. Code of Laws provides that "A public body may hold a meeting closed to the public for one or more of the following reasons: Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim."*

*S.C. Code of Laws Section 30-4-70(a)(5) – "Discussion of matters relating to the proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses in the area served by the public body..."*

### **RETURN TO OPEN SESSION**

The Committee returned to open session. Mr. Burns reported that no action was taken during the Executive Session.

Project Budgets for Ratification- Mr. Burns reviewed the four readySC™ project budgets for ratification under \$200,000. There were no questions.

Mr. Burns entertained a motion to approve the two readySC™ capital projects over \$200,000 discussed during the Executive Session and the four Project Budgets for Ratification. Mr. Burns moved, Mr. Darby seconded, and the motion passed unanimously.

**B. Fiscal, Audit, and Personnel Committee – Anthony Barker, Chair**

Chairman Schrum gave the floor to Mr. Barker. He reported that the Committee has five items for review. Mr. Barker stated that he would also like to change the order in which the items will be presented to discuss the less complicated matter first.

Human Resource Policies for approval-Mr. Barker referenced the documents included in the agenda package. He presented the proposed revisions to several Human Resource policies. The Board was provided a summary of the revisions with the agenda package. Mr. Barker called for a motion to approve the eight Human Resource policies. Mr. Barker moved to accept the proposed revisions, and Ms. Swinton seconded the motion. The motion passed unanimously.

CPIP Summary of Year 1 and Year 2- Mr. Barker noted it was the annual review of the Comprehensive Permanent Improvement Plan (CPIP) for Year 1: 2023-2024 and Year 2: 2024-2025. He noted that the items were included in the agenda package. He turned the floor over to Mr. Randy Johnson to present the information to the Board as well as give the new Board Members a brief description of the process. Each of the sixteen technical colleges develops a five-year capital plan. The Board reviews projects for approval in Year 1 and Year 2 submitted to the Capital Budget Office. Years 3, 4, and 5 are not brought before the board until they enter Years 1 and 2. Year 1 includes 89 projects that are listed in the package. Details are included for each of the projects. He stated that pages 4 through 6 of the agenda package summarize all the projects for Year 1. Year 2 includes 52 projects that are listed in the package. He stated that pages 23 and 24 show a summary of all the projects for Year 2. Mr. Barker entertained a motion on behalf of the Fiscal, Audit, and Personnel Committee to approve the CPIP Year 1 and Year 2 submissions. Mr. Barker moved to approve the CPIP Year 1 request, and Mr. Odom seconded, and the motion passed unanimously without further discussion. Mr. Barker moved to approve the CPIP Year 2 request, and Ms. Swinton seconded, and the motion passed unanimously without further discussion.

Staff Approvals for May 15, 2023-July 15, 2023- Informational Item – Mr. Barker noted that the staff approval list included in the agenda package contained twenty staff approvals. He stated that Mr. Johnson was available to answer any questions; there were none. Hearing no questions, Mr. Barker moved to accept the Staff Approvals for May 15, 2023 – July 15, 2023. Mr. Odom seconded the motion. The motion passed unanimously.

State Board Financial Summary – Month Ending June 30, 2023- Informational Item- Mr. Barker noted the summary in the agenda package and stated it reflected activity through June 30, 2023. Mr. Johnson provided a brief overview of the year-end statement. Mr. Barker moved to accept the State Board Financial Summary, and Mr. Odom seconded the motion. The motion passed unanimously.

C. **Instruction and Student Services Committee- Nick Odom, Chair**

Mr. Odom reported that there was one policy to be reviewed and provided an overview of the proposed policy.

**Policy 3-2-306: South Carolina Workforce Industry Needs Scholarship (SCWINS)**

This policy was created to allow for the establishment of procedures to administer the SCWINS program. Mr. Odom noted this policy follows the Lottery Tuition Assistance policy and procedure scheme.

Mr. Odom stated that the Committee’s recommendation is to approve the South Carolina Workforce Industry Needs Scholarship (SCWINS) policy. Mr. Odom moved, and Mr. Barker seconded the motion. The motion passed unanimously.

**ADJOURN THE COMMITTEE OF THE WHOLE**

Chairman Schrum adjourned the Committee of the Whole and called the State Board to order.

**CALL TO ORDER- STATE BOARD MEETING**

Chairman Schrum called the State Board Meeting to Order.

**LEGISLATIVE UPDATE- AJ Newton**

Mr. A.J. Newton provided the Board with a Legislative update since the last State Board meeting. Mr. Newton reported that the State Legislature approved the budget, and the Governor vetoed 11 items in the budget. The eleven vetoes did not impact the State Technical College System. The budget included \$20m in recurring funds, \$225M in non-recurring funds, and \$93.7M in SCWINS funds.

**LEGISLATIVE AGENDA- Tim Hardee, Executive Director**

Dr. Hardee presented the 2024-2025 Legislative Priorities. He explained the request to the Board in detail. The request for the 2024-2025 fiscal year will be as follows: \$20m in recurring funds, \$51.1M in Lottery Tuition Assistance Program, \$95M for SC Workforce Industry Needs Scholarships (SCWINS) funding, \$30M in Equipment for high-demand job skills training, and \$5M in readySC project funding. Mr. Schrum called for a motion to approve the Legislative agenda request. Mr. Hardesty moved, and Mr. Odom seconded the motion. The motion passed unanimously.

### **SC ASSOCIATION OF TECHNICAL COLLEGE COMMISSIONERS' REPORT – Ashley Jaillette, Executive Director**

Ms. Ashley Jaillette updated the Board on the activities of the South Carolina Association of Technical College Commissioners. She informed the group that at the June 7<sup>th</sup> board meeting, they voted on the 2023-2025 Executive Committee, Budget, Dues, and Lease of their office space in Middleburg Plaza. She also thanked Mr. Schrum for attending the meeting. She noted the next Board meeting scheduled for September 6<sup>th</sup> at Haynsworth Sinkler Boyd's office. SCATCC is currently processing the close of its fiscal year, and due notices have been sent out to the 16 technical colleges. She noted that 11 of the 16 colleges have already paid their dues. Her office is currently preparing for the upcoming annual audit and preparing for the annual conference being held in Las Vegas in October.

### **MINUTES FOR APPROVAL**

Chairman Schrum entertained a motion to approve the minutes from the State Board meeting on May 23, 2023. Mr. Smith moved and was seconded by Mr. Darby. The minutes were approved unanimously. Mr. Schrum noted the spelling of his name needed to be corrected on page 3.

### **MINUTES FOR REVIEW**

Chairman Schrum stated that minutes from May 11, 2023, and June 9, 2023, Presidents' Council meetings were included with the agenda materials distributed before the meeting for review. Mr. Schrum encouraged the Board members to read them.

### **COMMITTEE OF THE WHOLE RECOMMENDATIONS-CONSENT AGENDA**

Chairman Schrum entertained a motion for State Board approval of the Committee of the Whole recommendations. Mr. Barker moved, and Mr. Smith seconded the motion. The motion carried, and the following recommendations were adopted unanimously without discussion:

- Project Budget for State Board Approval
- Project Budget for State Board Ratification
- CPIP Summary of Year 1: 2023-2024
- CPIP Summary of Year 2: 2024-2025
- Human Resource Policies for approval
- Policy for Approval- SBTCE 3-2-206 South Carolina Workforce Industry Needs Scholarship (SCWINS)

- Legislative Agenda
- State Board Meeting, May 23, 2023

### **EXECUTIVE DIRECTOR'S REPORT – Tim Hardee, Executive Director**

Dr. Hardee started his report by sharing a list of the events and meetings he has attended since the May meeting.

*Enrollment-* Dr. Hardee noted that Fall 2022 enrollment was up 9.8% compared to eight other Southern states, averaging only a 1.9% increase in enrollment. Dr. Hardee updated the current enrollment numbers across the system. The initial estimate for the fall enrollment numbers is around 10.2%. He noted that this number will change after the start of the fall semester.

*SCDEW-* Dr. Hardee informed the Board that on July 26<sup>th</sup>, staff from the System Office and staff from SCDEW will be meeting at Volvo in Charleston. The meeting at Volvo is to discuss and collaborate with Volvo to determine how to meet their workforce needs. After the meeting with Volvo, the group will move to the Training Center at Trident to discuss data sharing between the two agencies. They want to collaborate in data sharing so that data can be provided to the State Legislature to show the return on their investment with the funding of scholarship programs like SCWINS.

*SCETV Panel-* Dr. Hardee informed the Board that he would sit on a panel with State Superintendent Ellen Weaver and Dr. Rusty Monhollon, President of The Commission on Higher Education. SCETV is hosting a back-to-school event, where they will have a question-and-answer session with a live studio audience.

Mr. Schrum informed the Board of the Evolve Mentorship Program. He noted that he and Mr. Chip Smith attended a luncheon earlier in July that celebrated the graduation of the first cohort. He thanked Ms. Kandy Peacock and the staff for all their work with the Evolve program.

### **FY 2022-2023 Agency Head Evaluation- Roger Schrum, Chair**

Chairman Schrum moved to enter an Executive Session to cover the agency head evaluation. Mr. Smith seconded the motion, and the motion passed unanimously.

### **EXECUTIVE SESSION**

*S.C. Code of Laws Section 30-4-70(a)(1)(2)(5) – A public body may hold a meeting closed to the public for one or more of the following reasons:  
(1) “Discussion of employment, appointment, compensation, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body...”*

### **RETURN TO OPEN SESSION**

Chairman Schrum stated that the Board was out of Executive Session. Chairman Schrum called for a motion. Mr. Darby moved that the board allow the chairman to work with Ms. Kandy Peacock to finalize the evaluation, and Mr. Barker seconded the motion, which passed unanimously. Mr. Askins made a motion that, pending the chairman's recommendation, consider a salary request of up to 20% to get Dr.

Hardee to the mid-point of an executive in his position. Mr. Smith seconded the motion. The motion passed unanimously without any further discussion.

### **OTHER MATTERS**

Mr. Schrum informed the group that the next State Board meeting is scheduled for September 26, 2023, and the State Board Planning Retreat will be from November 29<sup>th</sup> – December 1<sup>st</sup>. There will be an evening reception on November 29<sup>th</sup>, and on November 30<sup>th</sup>, there will be a full day of planning and review of items for the upcoming year; a reception will be held that evening at Dr. Thornley's daughter's waterfront home, then dinner on your own. The State Board meeting will be held on December 1<sup>st</sup>. He asked if anyone had ideas regarding topics for the retreat and asked that they contact him directly or Dr. Hardee.

### **ADJOURN STATE BOARD**

With no other matters to discuss, Chairman Schrum called for a motion to adjourn the State Board for Technical and Comprehensive Education meeting. Mr. Smith moved, and Mr. Smith seconded the motion. The motion passed unanimously.

\_\_\_\_\_  
Date Approved by the State Board

\_\_\_\_\_  
Roger Schrum, Chairman

\_\_\_\_\_  
Tim Hardee, Executive Director